

**MINUTES OF THE APRIL MEETING OF  
CENTRAL VIRGINIA COMMUNITY SERVICES BOARD  
Child & Family Center  
3410 Old Forest Road  
Lynchburg, Virginia**

<i><b>Board Approved 5-27-09</b></i>
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**April 22, 2009**

- PRESENT:** Clyde Clark City of Lynchburg  
William Craft Appomattox County  
Lynn Doss, *Chair* Appomattox County  
Stan Goldsmith Campbell County  
Jeff Helgeson, *Treasurer* City of Lynchburg  
Krystal Hulette Bedford County  
Gary Marple, *Vice-Chair* ARC Representative  
Clyde Porter Campbell County  
William Schneider City of Lynchburg  
Phil Theisen Bedford County
- ABSENT:** Dana Koenig, *Secretary* Consumer Advocate Representative  
Debbie Parker City of Bedford  
Marsha Rose Amherst County  
Ray Vandall Amherst County
- STAFF:** Sandy Bryant, *Director, Child & Family Services*  
Nancy Cottingham, *Executive Director*  
Sandy Farmer, *Executive Assistant*  
Beth Ludeman-Hopkins, *Director, Compliance*  
Andre' McDaniel, *Chief Financial Officer*  
Felicia Prescott, *Director, Adult & Family Services*  
Wayne Trent, *Director, Administration & Finance*
- GUESTS:** None

**Minutes of the April 22, 2009, Meeting of the Board of Directors  
of the Central Virginia Community Services Board**

**A. INTRODUCTION**

1. Call to Order/Welcome

Chair, Lynn Doss, opened the meeting at 4:05 p.m. He congratulated CVCS for 40 years of faithful service to our communities.

2. Moment of Silence

A moment of silence was observed.

3. Adoption of the Agenda

**RECOMMENDATION:** *Clyde Clark made a motion to approve the agenda as mailed. The motion was seconded by Clyde Porter and carried by unanimous vote.*

**B. PUBLIC COMMENT**

There was none

**C. MINUTES**

1. Consideration of the Board Minutes of February, 2009

**RECOMMENDATION:** *Lynn Doss made a motion to approve the February 2009 minutes as mailed. The motion was carried by unanimous vote.*

**D. FY 2009 BUDGET UPDATE**

Wayne Trent gave a brief overview of the FY 2009 Budget status.

**E. COMMITTEE REPORTS**

1. **Finance Committee**

Jeff gave a brief overview from the Finance Committee meeting. He advised all members that they would receive in the mail draft minutes from this committee meeting along with the notes from the budget work session and an updated proposed FY 2010 Budget for review and clarification. Jeff alerted members that the FY 2010 Budget needs to be approved at the May meeting in order to meet the June 20<sup>th</sup> deadline by the state.

**F. STAFF REPORTS**

1. **Executive Director**

**Nancy Cottingham**

Nancy reviewed items from her submitted report. She reminded members that an electronic Board Training survey was emailed yesterday and asked members to respond.

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- 2. **Administration** **Wayne Trent**  
Wayne had nothing to add to his submitted report. He reminded members that beginning in May Andre' would be submitting board reports on behalf of the Administration Department.
  
- 3. **Adult & Family Services** **Felicia Prescott**  
Felicia reviewed several items from her submitted report.
  
- 4. **Child & Family Services** **Sandy Bryant**  
Sandy had nothing to add to her submitted report.
  
- 5. **Compliance Department** **Beth Ludeman-Hopkins**  
Beth had nothing to add to her submitted report.

**I. CHAIRMAN'S ITEMS**

Lynn asked all board members to come prepared to vote on the FY 2010 Budget at the next monthly meeting.

The next meeting of the Board of Directors is scheduled for **Wednesday, May 27, 2009** at **4:00 p.m.** and will be held at the *Administration Building, Board Room, 2241 Langhorne Road, Lynchburg.*

**J. ADJOURNMENT**

There being no further business, *Clyde Porter made a motion to adjourn. The motion was seconded by Stan Goldsmith and carried by unanimous vote.*

Above minutes were approved at the meeting held on May 27, 2009.

ATTEST: Recording Secretary, Sandy Farmer CAP

Respectfully submitted for Dana Koenig  
By Sandy Farmer CAP, *Executive Assistant & Recording Secretary of the Board of Directors*