

**APPROVED**  
**CENTRAL VIRGINIA COMMUNITY SERVICES**  
**LOCAL HUMAN RIGHTS COMMITTEE MINUTES**

March 9, 2010

The ARC of Central Virginia, Bedford Ave.

**MEMBERS PRESENT:** *Jennifer Kerns*, Vice-Chairperson; *Brenda Miller*; *Katherine Oulds*; *Ida Powell*; *Kelly Sandidge*

**MEMBERS ABSENT:** *Catharine Montgomery*, excused

**OTHERS PRESENT:** *Sherry Miles*, Regional Advocate; *Sharon Mayhew*, Administrative Assistant; *Marlene Meegan*, *Mike Anderson*, Anderson Counseling Services; *Karen Wilder*, The ARC of Central Virginia; *Lauri Burger*, Bralely & Thompson; *Ginie Cabaniss*, Cabaniss Consultants; *Pete Parziale*, Cabaniss Day Support; *Glenn Compton*, CentraCare; *Jennifer Bancroft*, *Kelly Baldwin*, CVCSB; *Rebecca Steintrager*, *Pamblat Johnson*, *Tony Emmons*, *Rasheede Hicks*, Dominion Day Services; *Steve Collins*, Hall Community Services; *Jesse Calloway*, Jesse Calloway Family Services; *Rebecca Drinkard*, *Jama Schubert*, *George Martin*, Lamano Agency; *Blanche Laury*, Laury Homes Residential Services; *Marie Ward*, Life Line Residential Services; *Patrick Haley*, Lynchburg League of Therapists; *Justin Berkley*, *Nicole Chalmers*, The Madeline Centre, Inc.; *Angela McKinney*, McKinney's Residential Services; *David Taylor*, Otter River Resource Center; *Tracie Poindexter*, Poindexter's Residential Facility; *Lindsey Edwards*, Lutheran Family Services; *Kerry Halbert*, *Dana Hudson*, *Nailah Barnhardt*, Presbyterian Homes & Family Services; *Mary Rice*, Rice Counseling & Associates, Inc.; *Tracy Parker*, *Debra Pond*, Support Services of VA; *Sterling Wilder*, Tree of Life Counseling/Jubilee; *Vanessa Harvey*, VP&J Services; *Jenise Burford*, *Vickie Frazier*, *Courtney Evans*, *Laura Gunter*, *Suzanne Eicher*, Wall Residences; *Stephanie Massie*, Windsor Manor; *Matt Brown*, Youth Intervention Services; AS, consumer

**AFFILIATES ABSENT:** New Beginnings, Wynne Adult Care

**EXECUTIVE SESSION**

**The motion was made and passed to go into Executive Session pursuant to Virginia Code, 2.2-3711 (15), for the purpose of discussion or consideration of the restrictive treatment plans for VS, CC, and RG. This review necessarily involved discussion and consideration of mental and medical records excluded and information excluded from the Freedom of Information Act. Members present were Jennifer Kerns, Brenda Miller, Katherine Oulds, Ida Powell, and Kelly Sandidge. Others present were Vickie Frazier, Courtney Evans, and Laura Gunter.**

Ms. Evans and Ms. Frazier updated the committee on the progress of VS's plan.

Ms. Evans and Ms. Frazier updated the committee on the progress of CC's plan.

Ms. Evans and Ms. Gunter reviewed the details of RG's plan.

Upon reconvening in public session, the Central Virginia Community Services Local Human Rights Committee unanimously certified that to the best of each Local Human Rights Committee member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the Executive Session were discussed in the Executive Session.

**The motion was made and unanimously passed to approve the behavior plans for CC and VS, with a review to be presented to the committee in one year, unless there is significant increase of incidents prior to that time. The motion was made and unanimously passed to approve the behavior plan for RG, with a review to be presented to the committee in six months, unless problems arise prior to that.**

#### **EXECUTIVE SESSION**

**The motion was made and passed to go into Executive Session pursuant to Virginia Code, 2.2-3711 (15), for the purpose of a Next Friend Hearing for AS. This review necessarily involved discussion and consideration of mental and medical records excluded and information excluded from the Freedom of Information Act. Members present were Jennifer Kerns, Brenda Miller, Katherine Oulds, Ida Powell and Kelly Sandidge. Others present were Jennifer Bancroft, Blanche Laury, Suzanne Eicher and AS.**

Upon reconvening in public session, the Central Virginia Community Services Local Human Rights Committee unanimously certified that to the best of each Local Human Rights Committee member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the Executive Session were discussed in the Executive Session.

**The motion was made and unanimously passed to appoint Suzanne Eicher to serve as AS's Next Friend.**

#### **EXECUTIVE SESSION**

**The motion was made and passed to go into Executive Session pursuant to Virginia Code, 2.2-3711 (15), for the purpose of discussing discontinuing the restrictive treatment plan for MS. This review necessarily involved discussion and consideration of mental and medical records excluded and information excluded from the Freedom of Information Act.**

**Members present were Jennifer Kerns, Brenda Miller, Katherine Oulds, Ida Powell, and Kelly Sandidge.**

Members reviewed the letter from Jane Harris of DePaul Community Resources.

Upon reconvening in public session, the Central Virginia Community Services Local Human Rights Committee unanimously certified that to the best of each Local Human Rights Committee member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the Executive Session were discussed in the Executive Session.

**The motion was made and unanimously passed to discontinue the restrictive treatment plan for MS.**

#### **CALL TO ORDER AND INTRODUCTIONS**

Ms. Kerns called the meeting to order.

#### **APPROVAL OF DRAFT MINUTES**

**The Committee unanimously passed a motion to approve the minutes of the January 19, 2010 meeting, with the correction on page 2 of Mr. Pat Haley and the addition of Dana Hudson, Presbyterian Home, to the list of "Others Present."**

## **RECRUITMENT**

Ms. Kerns announced that the committee still needs 1 consumer. A “consumer” is anyone who is currently receiving or has received services from a public or private sector provider within the past 5 years in mental health, mental retardation, or substance abuse. Ms. Miles is to be contacted for an application.

## **MEMBER RE-APPOINTMENT**

**The motion was made and unanimously passed to appoint Jennifer Kerns to a second term as member of the Committee.**

## **RE-AFFILIATION REQUEST – Jessie Calloway’s Family Services**

Mr. Calloway presented his request for re-affiliation. **The motion was made and unanimously passed to accept Jessie Calloway’s request for re-affiliation.**

## **RE-AFFILIATION REQUEST – Cabaniss Day Support**

Mr. Parziale presented a request for re-affiliation. **The motion was made and unanimously passed to accept the request from Cabaniss Day Support for re-affiliation.**

## **RE-AFFILIATION REQUEST – Cabaniss Consultants**

Ms. Cabaniss presented a request for re-affiliation. **The motion was made and unanimously passed to accept Cabaniss Consultants’ request for re-affiliation.**

## **AFFILIATION REQUEST – Hall Community Services**

Mr. Collins requested the location addition of Franklin County and the Martinsville area. **The motion was made and unanimously passed that the affiliation of Hall Community Services be expanded to cover Franklin County and the Martinsville area.**

## **AFFILIATION REQUEST – Dominion Day Services**

Ms. Hicks presented a request to add Intensive In-Home Services in the counties of South Hill and Lunenburg. She currently has some referrals. **The motion was made and unanimously passed to approve Dominion Day Services’ request for affiliation for Intensive In-Home Services in the counties of South Hill and Lunenburg.**

## **AFFILIATION REQUEST – Anderson Counseling Services**

Mr. Anderson requested the addition of Mental Health Community Support Services to their current affiliation to include the following areas Farmville, Lynchburg, Danville and South Boston areas.

**The motion was made and unanimously passed to approve Anderson Counseling Services’ request for affiliation for the new service of Mental Health Community Support Services to include the Farmville, Lynchburg, Danville, and South Boston areas.**

## **REGIONAL ADVOCATES’ REPORT**

Ms. Miles requested that anyone who did not receive a copy of the changes to the affiliation agreement to let her know. She explained that these changes were needed due to some affiliates not showing up all year, thus not giving respect to the members who volunteer their time to attend these meetings. She also explained the change of each program needing only 1 LHRC affiliation per region. If a location or service needs to be added anywhere, contact her, then come to this LHRC with the request.

Ms. Miles then emphasized the importance of documenting everything you do with a client. She also reminded all affiliates to send in the Human Rights Activity Reports **monthly**.

### **PROGRAM UPDATES**

**CVCS** – no program changes, 2 complaints which have been resolved, and 1 peer-to-peer. **Hall Community Services** – hired 4 staff in Lynchburg; no complaints or allegations of abuse/neglect. **Lamano** – 2 peer-to-peer in September; 2 neglect complaints in Danville, unfounded. **Laury** – 2 complaints, no program changes. **LifeLine** – no changes, no complaints or allegations of abuse/neglect. **Lutheran** – no changes, no complaints or allegations of abuse/neglect. **Lynchburg League of Therapists** – no changes, no complaints or allegations of abuse/neglect. **Madeline Center** – have added sites; 1 founded complaint in December, employee was dismissed. **McKinney** – no complaints or allegations of abuse/neglect. **Otter River** – has received a conditional license, no complaints or allegations of abuse/neglect. **Poindexter** - no complaints or allegations of abuse/neglect; license review in January resulted in a license for a year. **Presbyterian Homes** – Lynchburg Group Home has 1 female opening; 1 allegation of abuse, founded, and the staff person was removed; South Hill has 2 openings, no complaints or allegations of abuse/neglect; L'Arche – 1 peer-to-peer, has openings; Intensive In-Home - no complaints or allegations of abuse/neglect. **Rice Counseling** - no complaints or allegations of abuse/neglect; mental health supports to begin soon. **Strategic** – Ms. Spencer is the new quality assurance coordinator, no founded complaints. **Support Services** - no complaints or allegations of abuse/neglect. **Tree of Life** – in the process of receiving referrals. **VP&J** – no changes, no complaints or allegations of abuse/neglect; recent review went well. **Wall** – no changes, no complaints or allegations of abuse/neglect. **Windsor** – 1 opening, no changes, no complaints or allegations of abuse/neglect. **Youth Intervention** – no changes, no complaints or allegations of abuse/neglect. **Youth Villages** - no complaints or allegations of abuse/neglect.

### **NEXT MEETING DATE**

Ms. Kerns announced that the next meeting will be on **Tuesday, May 18, 2010**, at 4:15 pm at The ARC of Central Virginia. Be sure to take note of the block on the meeting memo announcing the time to arrive, since Executive Sessions are first on the agenda.

### **ADJOURNMENT**

**The motion was made and unanimously passed to adjourn the meeting.**