

**DRAFT**  
**CENTRAL VIRGINIA COMMUNITY SERVICES**  
**LOCAL HUMAN RIGHTS COMMITTEE MINUTES**

May 18, 2010

The ARC of Central Virginia, Bedford Ave.

**MEMBERS PRESENT:** *Jennifer Kerns*, Vice-Chairperson; *Brenda Miller*; *Katherine Oulds*; *Ida Powell*; *Kelly Sandidge*

**MEMBERS ABSENT:** *Catharine Montgomery*, excused

**OTHERS PRESENT:** *Sherry Miles*, Regional Advocate; *Sharon Mayhew*, Administrative Assistant; Francine Baruti, **Able Homes**; Marlene Meegan, **Anderson Counseling Services**; Karen Wilder, **The ARC of Central Virginia**; Carla Groff, **Bedford Adult Day Center**; Kimberly Shepherd, **Blue Ridge Residential Services** and **Blue Ridge Support Services**; Mark Spaulding, **Braley & Thompson**; Ginie Cabaniss, **Cabaniss Consultants and Cabaniss Day Support**; Brent McCraw, Melissa Buick, **Centra Health**; Wayne Cravey, Martha Gunter, Ashley Farmer, Tonia Jackson, Rhonda Morrison, Capri Spruce, **CVCSB**; Judi Lariviere, **Comprehensive Family Services**; Rebekah Meadows, **Creative Family Solutions, Inc.**; Mark Pauley, Carrie Young, **DePaul Community Resources**; Rebecca Steintrager, Pamblet Johnson, Tony Emmons, Michael Wright, **Dominion Day Services**; Kindra Johnson, Eric Mattocks, **Family Impact, Inc.**; Kylie Wilkinson, **Family Preservation Services**; Carrington Menzel, **Harvest Outreach Center**; Jennifer Carson, **Heart Havens, Inc.**; Jesse Calloway, **Jesse Calloway Family Services**; Charlotte Brown, **Jordan-Brown Residential Homes**; Jason Hinds, **Live Well**; Patrick Haley, **Lynchburg League of Therapists** and Dana Wilkerson, **Danville League of Therapists**; Crystal Roach, **New Beginnings**; David Taylor, **Otter River Resource Center**; Vee Gross, **Piedmont CSB**; Sterling Wilder, **Tree of Life Counseling/Jubilee**; Zelma Bennett, Jenise Burford, Rita Childress, Monica Edwards, Sandra Johnson, **Wall Residences**; Rosalind Wynne, **Wynne's Adult Care**; MS, CH, and CW, consumers

**AFFILIATES ABSENT:** **Innovative Family Consultants**

**EXECUTIVE SESSION**

The motion was made and passed to go into Executive Session pursuant to Virginia Code, 2.2-3711 (15), for the purpose of a Next Friend Hearing for MS. This review necessarily involved discussion and consideration of mental and medical records excluded and information excluded from the Freedom of Information Act. Members present were Jennifer Kerns, Brenda Miller, Katherine Oulds, Ida Powell and Kelly Sandidge. Others present were Mark Pauley, Tonia Jackson, Rhonda Morrison, Wayne Cravey, and Martha Gunter, and MS.

Upon reconvening in public session, the Central Virginia Community Services Local Human Rights Committee unanimously certified that to the best of each Local Human Rights Committee member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the Executive Session were discussed in the Executive Session.

**The motion was made and unanimously passed to appoint Rhonda Morrison to serve as MS's Next Friend.**

### **EXECUTIVE SESSION**

**The motion was made and passed to go into Executive Session pursuant to Virginia Code, 2.2-3711 (15), for the purpose of a Next Friend Hearing for CV. This review necessarily involved discussion and consideration of mental and medical records excluded and information excluded from the Freedom of Information Act. Members present were Jennifer Kerns, Brenda Miller, Katherine Oulds, Ida Powell and Kelly Sandidge. Others present Monica Edwards, Rita Childress, Zelma Bennett, Vee Gross, and CV.**

Upon reconvening in public session, the Central Virginia Community Services Local Human Rights Committee unanimously certified that to the best of each Local Human Rights Committee member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the Executive Session were discussed in the Executive Session.

**The motion was made and unanimously passed to appoint Zelma Bennett to serve as CV's Next Friend.** Ms. Childress will ask Dr. Daum to make a correction to the last paragraph in his evaluation, then will forward a copy to Ms. Miles.

### **EXECUTIVE SESSION**

**The motion was made and passed to go into Executive Session pursuant to Virginia Code, 2.2-3711 (15), for the purpose of discussion or consideration of the restrictive treatment plans for JM. This review necessarily involved discussion and consideration of mental and medical records excluded and information excluded from the Freedom of Information Act. Members present were Jennifer Kerns, Brenda Miller, Katherine Oulds, Ida Powell, and Kelly Sandidge. Also present was Monica Edwards.**

Ms. Edwards explained the treatment plan for JM.

Upon reconvening in public session, the Central Virginia Community Services Local Human Rights Committee unanimously certified that to the best of each Local Human Rights Committee member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the Executive Session were discussed in the Executive Session.

**The motion was made and unanimously passed to approve the behavior plan for JM, with a review to be presented to the committee on November 9,**

### **EXECUTIVE SESSION**

**The motion was made and passed to go into Executive Session pursuant to Virginia Code, 2.2-3711 (15), for the purpose of receiving an update on the plan for AT. This review necessarily involved discussion and consideration of mental and medical records excluded and information excluded from the Freedom of Information Act. Members present were Jennifer Kerns, Brenda Miller, Katherine Oulds, Ida Powell, and Kelly Sandidge. Also present was Kimberly Shepherd from Blue Ridge Residential Services.**

Ms. Shepherd gave an update on AT's plan.

Upon reconvening in public session, the Central Virginia Community Services Local Human Rights Committee unanimously certified that to the best of each Local Human Rights Committee member's knowledge, only public business matters lawfully exempt from statutory open meeting

requirements, and only public business matters identified in the motion to convene the Executive Session were discussed in the Executive Session.

**The Committee acknowledged their review of the plan for AT and requested an update on September 21.**

#### **EXECUTIVE SESSION**

**The motion was made and passed to go into Executive Session pursuant to Virginia Code, 2.2-3711 (15), for the purpose of receiving an update on the plan for FM. This review necessarily involved discussion and consideration of mental and medical records excluded and information excluded from the Freedom of Information Act. Members present were Jennifer Kerns, Brenda Miller, Katherine Oulds, Ida Powell, and Kelly Sandidge. Also present was Ashley Farmer and Capri Spruce.**

Ms. Farmer and Ms. Spruce gave an update on FM's plan.

Upon reconvening in public session, the Central Virginia Community Services Local Human Rights Committee unanimously certified that to the best of each Local Human Rights Committee member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the Executive Session were discussed in the Executive Session.

**The Committee acknowledged their review of the plan for FM and stated that no further review is needed unless FM's circumstances or condition change.**

#### **EXECUTIVE SESSION**

**The motion was made and passed to go into Executive Session pursuant to Virginia Code, 2.2-3711 (15), for the purpose of reviewing the variance request for CW. This review necessarily involved discussion and consideration of mental and medical records excluded and information excluded from the Freedom of Information Act. Members present were Jennifer Kerns, Brenda Miller, Katherine Oulds, Ida Powell, and Kelly Sandidge. Also present were Jenise Burford, Sandra Johnson, and CW.**

Ms. Burford explained the variance being requested, stating it would be a way to support the providers, Mr. and Mrs. Johnson, in assuring that CW stays safe.

Upon reconvening in public session, the Central Virginia Community Services Local Human Rights Committee unanimously certified that to the best of each Local Human Rights Committee member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the Executive Session were discussed in the Executive Session.

**The motion was made and unanimously passed to approve the variance for CW as discussed in closed session. Ms. Miles will notify Ms. Burford of the date for presentation to the State Human Rights Committee.**

## **CALL TO ORDER AND INTRODUCTIONS**

Ms. Kerns called the meeting to order.

## **APPROVAL OF DRAFT MINUTES**

**The Committee unanimously passed a motion to approve the minutes of the March 9, 2010 meeting as written.**

## **RECRUITMENT**

Ms. Kerns announced that the committee still needs 1 consumer. A “consumer” is anyone who is currently receiving or has received services from a public or private sector provider within the past 5 years in mental health, mental retardation, or substance abuse. Ms. Miles is to be contacted for an application.

## **AFFILIATION REQUEST – ARC of Central Virginia**

Ms. Wilder explained that the ARC is adding a sponsored residential home on Pineview Drive. **The motion was made and unanimously passed to accept the request of the ARC of Central Virginia to add a location.**

## **AFFILIATION REQUEST - League of Therapists**

Mr. Haley and Ms. Wilkerson presented their request. Mr. Haley also said 2 more staff persons will be added within the next month and they have 8 clients on the waiting list. **The motion was made and unanimously passed to accept the request of the League of Therapists to add in home and outpatient services locations in the Southside CSB and Piedmont CSB catchment areas and to add the new service of mental health support in the Danville-Pittsylvania CSB and CVCS catchment areas.**

**AFFILIATION REQUEST – Family Preservation Services – request withdrawn at this time.**

## **RE-AFFILIATION REQUEST – New Beginnings**

Ms. Roach presented a request for re-affiliation. She also reported that they have downsized to the current 3 employees. **The motion was made and unanimously passed to accept the request from New Beginnings for re-affiliation.**

## **AFFILIATION REQUEST – Dominion Day Services**

Ms. Steintrager and Mr. Emmons presented their request. **The motion was made and unanimously passed to accept the request of Dominion Day Services to add mental health support services locations in the counties of South Hill and Lunenburg County and to add therapeutic day treatment services locations in the Halifax County Public Schools.**

## **RE-AFFILIATION REQUEST – Wynne Adult Care Facility**

Ms. Wynne presented a request for re-affiliation. She also reported that they are at capacity with 8 individuals and have hired 2 employees since the last meeting. **The motion was made and unanimously passed to accept Wynne Adult Care Facility’s request for re-affiliation.**

## **RE-AFFILIATION and NAME CHANGE REQUEST – Live Well**

Jason Hinds presented the request. **The motion was made and unanimously passed to accept the request for a name change from CentraCare to Live Well and to accept the agency’s request for re-affiliation.**

## REGIONAL ADVOCATES' REPORT

Ms. Miles discussed the importance of documenting, because people still do not do it well. The saying, "If you don't write it down, it didn't occur" is true, because you will have no way to prove it. Details are necessary. Even if you own the program and you spend only a few minutes with a consumer that should be documented.

Ms. Miles also suggested that each program have a plan for a consumer illness or accident during third shift that requires an emergency room visit. She stressed the importance of a staff person being with the consumer at the emergency room--whether traveling with the consumer in the ambulance or meeting them at the ER--to assure good and appropriate care.

## PROGRAM UPDATES

**Heart Havens** – has 1 opening; plans for the new house are on hold for 6 months. **Anderson** - no complaints or allegations of abuse/neglect; open house this Thursday. **ARC** - no complaints or allegations of abuse/neglect; serves 73 in day support and 4 in residential. **Bedford Adult** - no complaints or allegations of abuse/neglect; Ms. Groff brought up the issue of capacity to consent evaluations. Ms. Miles said she is encouraging this evaluation to be done for consumers. Dr. Susan Eick of CVCSB will need to be contacted to ask that the individual be added to her list. In the meantime, find an authorized representative or next friend, who can be present with the group home and CSB staff when the request is made to the LHRC. Also, Ms. Powell, committee member, suggested that folks advocate for consumers by notifying legislators of needs. **Blue Ridge Residential** – in-home program serves 69 individuals; problems listed in monthly report. **Blue Ridge Support Services** – serves 9; no complaints or allegations of abuse/neglect. **Brale & Thompson** – serves 18; no complaints or allegations of abuse/neglect; in process of hiring staff. **Cabaniss Consultants** - no complaints or allegations of abuse/neglect; 1 vacancy in each of 3 houses. **Cabaniss Day Support** – no complaints or allegations of abuse/neglect; has moved to a 2-part day. **Centra** – things are very busy, but going well. Bill Semones is retiring after 23 years, and Gena Meadows is now the Director of Bridges. **Comprehensive** – serves 8 clients and their families; hoping to bring on a new LPC. **Creative Family Solutions** – intensive in-home program will be discontinued in July due to lack of LPC's. **Able Homes** – no complaints or allegations of abuse/neglect; has 1 opening. **DePaul** - no complaints or allegations of abuse/neglect. **Dominion Day** – no complaints or allegations of abuse/neglect; serves 22 clients; no staffing changes; MH Support serves 19; intensive in-home has just been licensed to work out of South Hill office. **Family Impact** – no complaints or allegations of abuse/neglect; has 25 clients; currently adding staff. **Family Preservation** - no complaints or allegations of abuse/neglect; looking to hire in-home counselor. **Harvest Outreach** - no complaints or allegations of abuse/neglect; no changes; serves 25 clients in day treatment. **Jessie Calloway** – has 3 clients; received 2 more referrals today. **Jordon Brown** – continuing with the licensing process.

## NEXT MEETING DATE

Ms. Kerns announced that the next meeting will be on **Tuesday, July 20, 2010**, at 4:15 pm at The ARC of Central Virginia. *Be sure to take note of the block on the meeting memo announcing the time to arrive, since Executive Sessions are first on the agenda.*

## ADJOURNMENT

**The motion was made and unanimously passed to adjourn the meeting.**