

**APPROVED**  
**CENTRAL VIRGINIA COMMUNITY SERVICES**  
**LOCAL HUMAN RIGHTS COMMITTEE MINUTES**

October 6, 2009  
Presbyterian Home Chapel

**MEMBERS PRESENT:** *Katherine Oulds*, Chairperson; *Jennifer Kerns* ; *Ida Powell*  
**MEMBERS ABSENT:** *Brenda Miller* (excused), *Catharine Montgomery* (excused)  
**OTHERS PRESENT:** *Sherry Miles*, Regional Advocate; *Sharon Mayhew*, Administrative Support; Francine Baruti, **Able Homes**; Carla Groff, **Bedford Adult Day Center**; **Maureen Cholewka**, **Blue Ridge Residential Services**; Ginie Cabaniss, **Cabaniss Day Support & Cabaniss Consultants**; Judi Lariviere, **Comprehensive Family Services**; Brent McCraw, **Centra Health**; **Comprehensive Family Services**; Andy Crawford, **DePaul Community Resources**; Mary Lugar, Shirley Forrest, **Dominion Day Services**; Shawn Henry, **Family Impact**; Jenny DeLorenze, Chas Colley, **Hope Tree Family Services**; Sterling Wilder, **Tree of Life Christian Counseling / Jubilee Center**; Ann Buss, Mark Russell, **L'Arche of the Blue Ridge Mt.**; Marie Ward, **LifeLine Residential Services**; Tresha Lafon, **Lutheran Family Services**; Jennifer Bondurant, **Lynchburg League of Therapists**; Tracie Poindexter, LaVon Williams, **Poindexter Residential Facility**; Nailah Barnhardt, **Presbyterian Home**; Mary Rice, **Rice Counseling**; Kathy Kennedy, **Strategic Therapy Associates**; Kelly Sandidge; Kim Shelton, **Support Services of VA**; Vanessa Harvey, **VP&J Services**; Tina Banton, Dwayne Banton, Jenise Burford, Vickie Frazier, Courtney Evans, CC, **Wall Residences**; Stephanie Massie, **Windsor Manor**; Sabrina Windsor, **Youth Intervention Services**  
**AFFILIATES ABSENT:** Braley & Thompson (due 3/31), Centra Care, Family Coaching (due 3/31), Jessie Calloway Family Services (due 2/24), National Counseling Group (due 6/2), New Beginnings (due 6/2), Seneca House (due 6/2), Wynne Adult Care, Youth Villages

**EXECUTIVE SESSION**

The motion was made and passed to go into Executive Session pursuant to Virginia Code, 2.2-3711 (15), for the purpose of discussion or consideration of the restrictive treatment plans for DD, CC, and VS. This review necessarily involved discussion and consideration of mental and medical records excluded and information excluded from the Freedom of Information Act.

**Members present were Katherine Oulds, Jennifer Kerns and Ida Powell. Others present were Tina Banton, Dwayne Banton, Jenise Burford, Vickie Frazier, Courtney Evans, and CC.**

Ms. Wade reviewed the details in DD's plan.

Ms. Evans updated the committee on the progress of CC's plan.

Ms. Evans reviewed the details in VS's plan.

Upon reconvening in public session, the Central Virginia Community Services Local Human Rights Committee unanimously certified that to the best of each Local Human Rights Committee member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the Executive Session were discussed in the Executive Session.

**The motion was made and unanimously passed to acknowledge the review of the plan for DD, with no recommendations for change and a review to be presented to the committee in one year, unless problems arise. The motion was made and unanimously passed to acknowledge the review of the plans for CC and VS, with no recommendations for change and a review to be presented to the committee in six months, unless problems arise.**

#### **EXECUTIVE SESSION**

**The motion was made and passed that the CVCS LHRC go into closed session pursuant to Virginia Code §2.1-344 A (15) for the purpose of interviewing for a member vacancy on the CVCS LHRC Committee.**

Upon reconvening in public session, the Central Virginia Community Services Local Human Rights Committee unanimously certified that to the best of each Local Human Rights Committee member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the Executive Session were discussed in the Executive Session.

**The motion was made and unanimously passed to nominate Kelly Sandidge as a member, for final approval at the next meeting of the State Human Rights Committee.**

#### **CALL TO ORDER AND INTRODUCTIONS**

Ms. Oulds called the meeting to order and invited everyone to introduce themselves.

#### **APPOINTMENT OF OFFICERS**

**The motion was made and unanimously passed to appoint Ms. Montgomery as chair and Ms. Kerns as vice-chair of the committee. They will begin their duties at the next meeting.**

#### **APPROVAL OF DRAFT MINUTES**

**The Committee unanimously passed a motion to approve the minutes of the August 4, 2009, meeting as written.**

#### **RECRUITMENT**

Ms. Oulds announced that one consumer has been nominated as a member. The committee still needs 1 more consumer. Ms. Miles explained that a "consumer" is anyone who is currently receiving or has received services from a public or private sector provider within the past 5 years in mental health, mental retardation, or substance abuse. Ms. Miles is to be contacted with name of a potential candidate.

#### **AFFILIATION REQUEST – Presbyterian Homes (additional location)**

Mr. Russell explained that L'Arche of the Blue Ridge Mountains, which has been in Lynchburg for 6 years, wishes to transfer licensure oversight from Wall Residences to Presbyterian Homes. L'Arch has 2 homes, with 9 individuals. **The motion was made and unanimously passed to extend Presbyterian Homes' affiliation to L'Arche of the Blue Ridge Mountains.**

## REGIONAL ADVOCATES' REPORT

Ms. Miles reminded those present of her new email address: [Sherry.Miles@dbhds.virginia.gov](mailto:Sherry.Miles@dbhds.virginia.gov). E-mails are the fastest way to contact her, due to her being very busy with expanded territory. Ms. Miles also stressed the importance of documentation for everything done with a client.

Ms. Miles asked affiliates to read LHRC memos carefully in order to note the time to arrive. Due to Executive Sessions being held at the beginning of meetings, affiliates frequently are not to arrive until later.

## PROGRAM UPDATES

**Able** - no changes, no complaints or allegations of abuse/neglect; 3 consumers. **Blue Ridge** – 1 complaint, with result pending; 1 allegation of neglect with investigation pending. Homes have been added and others discontinued; in Aug & Sept, 1 individual was admitted to the hospital. **Cabaniss Day Support** has been expanded to full days; **Cabaniss Consultants** - no complaints or allegations of abuse/neglect. **Comprehensive** - no complaints or allegations of abuse/neglect. **LifeLine** - no changes, no complaints or allegations of abuse/neglect; 1 home with 6 residents. **Lutheran** - no changes, no complaints or allegations of abuse/neglect; 6 children in intensive-in-home treatment. **Presbyterian Home's** Lynchburg Group Home - no complaints or allegations of abuse/neglect; at capacity with 4; their Mental Health Support program has just received licensing for intensive in-home and has 5 families, with a capacity of 12. **Support Services** – no complaints, 1 allegations of neglect, with 1 founded and the 2<sup>nd</sup> unfounded. **Should this be one allegation or 2 allegations?** The individual was removed from the home and the sponsor resigned. **Wall** - no changes, no complaints or allegations of abuse/neglect; serve 88 individuals in Central VA, 13 vacancies. **Bedford Adult** - no complaints or allegations of abuse/neglect; licensed for 50 and average 35 each day. **DePaul** - no complaints or allegations of abuse/neglect. **Loving** – 2 complaints, unfounded; have 4 individuals, with capacity of 8. **Poindexter** – has new operators now; no complaints or allegations of abuse/neglect; serve 7 males, capacity of 8. **Rice** - no complaints or allegations of abuse/neglect; had licensure audit on Sept. 9. **Strategic** - no changes, no complaints or allegations of abuse/neglect; will move after receive licensure for a new location. **VP&J** - no changes, no complaints or allegations of abuse/neglect. **Windsor** – 1 complaint; has 7 with capacity of 9.

## NEXT MEETING DATE

The next meeting will be held on **December 1, 2009** at St. Paul Episcopal Church's Carriage House at 4:15 pm. (*Please note:* if an Executive Session is held in the beginning of the meeting, affiliates will be asked to arrive later. Memos sent prior to the meeting will state the time for arrival.)

## ADJOURNMENT

**The motion was made and unanimously passed to adjourn the meeting.**